



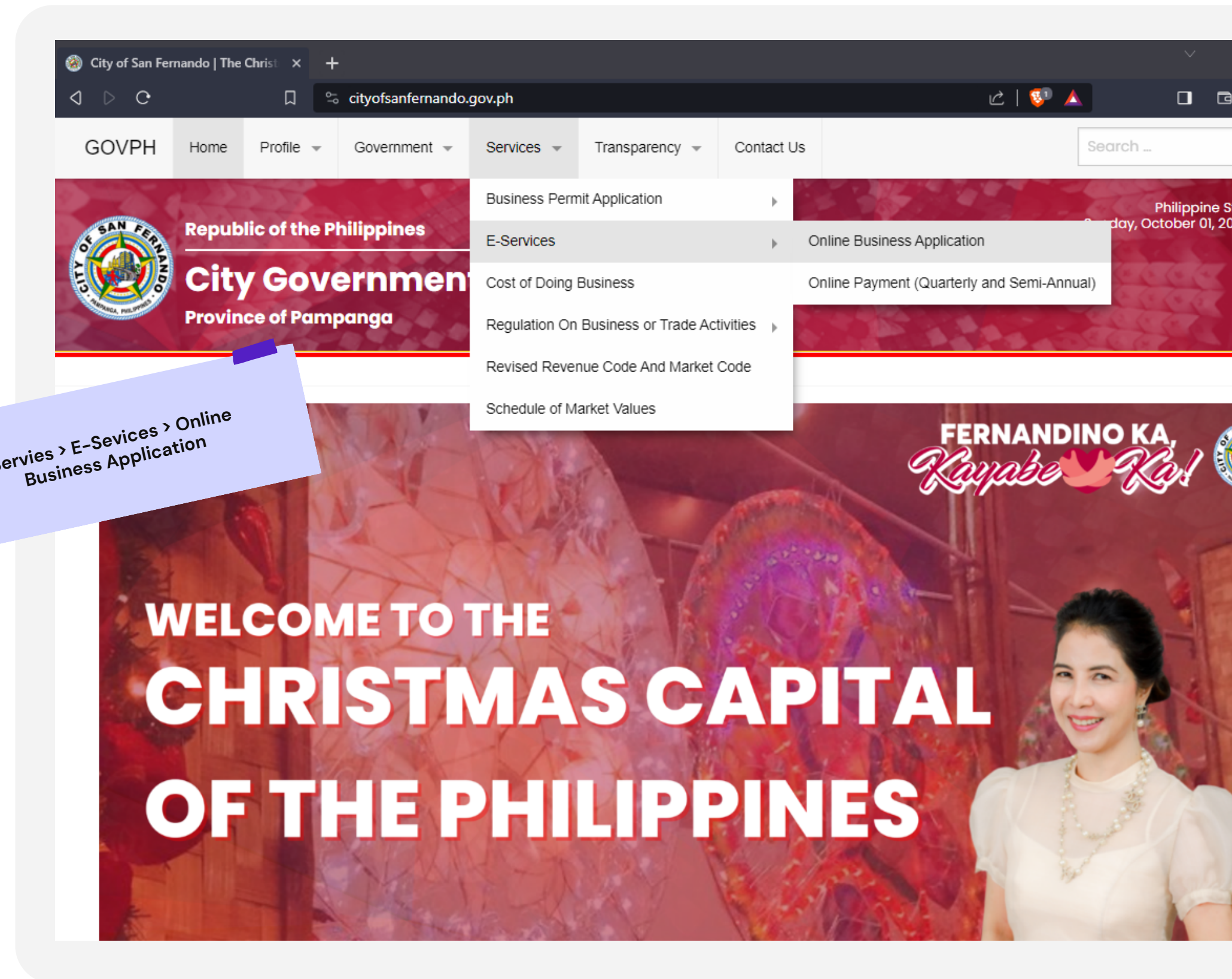
Business Permit Online

How to apply

Step 1

Visit

www.cityofsanfernando.gov.ph/onlinebusinessapp



Step 2

User Registration: Registration

Register

Enter your details below.

I agree to the the Terms & Conditions

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- 1 Click "Register Now!" to create an account
- 2 Fill up the registration form and accept the Terms & Conditions
- 3 Click "Submit", after

An email has been sent to your email address containing an activation link. Please click on the link to activate your account.

Step 2

User Registration: Email Verification

Business Account Details for Ysabelmillora ↳ Inbox x

City of San Fernando, Pampanga csfp.cicto@gmail.com via cityofsanfernando.gov.ph
to me ▾

Hello, Ysabelmillora!

Thank you for applying at CSFP Online Business Application System.

Your account is created and must be activated before you can use it.

To activate the account click on the following link or copy-paste it in your browser:

<https://cityofsanfernando.gov.ph/onlinebusinessapp/account/activation/6ae5e2bafca7b10bbddf9efa8dd6c26e>

After activation you may login to <http://cityofsanfernando.gov.ph/onlinebusinessapp/> using the following account username and password:

Your email address is ysabelmillora@gmail.com
Your Password is hidden for your security

← Reply ➡ Forward

1

To activate the account click on the following link or copy-paste it in your browser.

Step 3

User login.

Input your email and password.

Hello! let's get started

Enter your details below.

 I agree to the the Terms & Conditions

[Forgot Password](#)

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Business Registration

Step 4

- 1 Business Information
- 2 Business Location
- 3 Upload Required Documents

Online Business Application

[Contact Us](#)

 Hi!, princeflord ▼

[Business List](#)
[New Application](#)
[Renewal](#)

[How can we help you? ▼](#)

Republic of the Philippines
 Province of Pampanga
CITY OF SAN FERNANDO
Website: www.cityofsanfernando.gov.ph
 Tel. No. (045) 961 6640 local 127

Application Form for Business
FM-CSFP-QMS-20: Revision No. 04

New
 Amendment

From Single to Partnership
 From Partnership to Single
 From Corporation to Single
 Transfer of Ownership

From Single to Corporation
 From Partnership to Corporation
 From Corporation to Partnership

Date of Application: 10/01/2023		Business Control No.:	
DTI/SEC/CDA Registration No.:		DTI/SEC/CDA date of registration: MM/DD/YYYY	
BSP Registration No.: FOR RENEWAL		BSP Date of Registration: MM/DD/YYYY	
BIR Certificate Registration No.: IF APPLICABLE		Date: MM/DD/YYYY	TIN: IF APPLICABLE
Business/Trade Name: *		Trade Name/ Franchise Name: (if applicable)	
Owner/Taxpayer Name: *	Last Name QWEQE	First Name 342432	Middle Name 2344 <input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Not Applicable
Name of President/Treasurer of corporation:		ACR No. (for foreigner):	
Form of Business Organization: * (Pls. check appropriate box)			
<input type="radio"/> Single Proprietorship <input type="radio"/> Corporation <input type="radio"/> Association <input type="radio"/> Partnership <input type="radio"/> Cooperative			
Business Complete Address:		Owner's Complete Address:	
Bldg. No./ Unit No./ Bldg Name/ Street *			
Barangay *	---		
City/Municipality *	CITY OF SAN FERNANDO	CITY OF SAN FERNANDO	
Province *	PAMPANGA	PAMPANGA	
Tel No *		234	
Email Address *	PRINCEFLORD@GMAIL.COM	PRINCEFLORD@GMAIL.COM	
Total Floor Area [in m2]: *		Accountant/Bookkeeper:	
Total No. of Employees: *	No. of Employee residents of CSFP: *	No. of Professional Employees(Subject to Prof. Tax):	
Is the place being	Last Name	First Name	Middle Name Business Permit Monthly Rental:

Step 5

Admin approval

- 1 Verify the business application

The screenshot displays the 'Online Business Application' portal. At the top, there is a navigation bar with the portal name and a user profile for 'Hi!, princeflord'. Below this is a 'Business List' section. A table lists the application details:

Type	Business Control No	Date of Application	Business/Trade Name	Owner/Taxpayer Name	App
NEW	2002-2019-0012	Nov 6, 2019	PRINCE COFFEE SHOP	RIVERA, PRINCE FLORD MILLORA	BLPD JIT (BLP)

Below the table, the business name is confirmed as 'PRINCE COFFEE SHOP'. There are four tabs: 'Application Status', 'Application Details', 'Documents', and 'Messages'. Two status messages are shown: an orange one stating 'This application was pending. Please wait for JIT approval' and a green one stating 'This application was verified on Nov 6, 2019 (BLPD)'. The interface also includes 'Reload' and 'Apply New Application' buttons, a search bar, and a 'Showing 1 to 1 of 1 entries' indicator.

Step 5

Admin approval

1

Verify the business application

Online Business Application

Hi!, princeflord

Business List

Reload Apply New Application Search:

Type	Business Control No	Date of Application	Business/Trade Name	Owner/Taxpayer Name	App
NEW		Nov 6, 2019	PRINCE COFFEE SHOP	RIVERA, PRINCE FLORD MILLORA	BLPD JIT (BLP VERIFIED FORINSP

Showing 1 to 1 of 1 entries

Business name: PRINCE COFFEE SHOP

Application Status Application Details Documents Messages

[Joint Inspection Team] For Inspection - Target Date and Time: Nov 6, 2019 - 9:08 AM, PLEASE PREPARE YOUR DOCUMENTS FOR VERIFICATION. CONTACT PERSON: PRINCE FLORD RIVERA

This application was verified on Nov 6, 2019 (BLPD)

Step 6

Payment

1

Total Assessment Value

Business name: **PRINCE COFFEE SHOP**

Showing 1 to 1 of 1 entries

[Application Status](#) [Application Details](#) [Documents](#) [Messages](#)

To complete transaction please choose payment option

Total assessment: ₱ 10120.00

ONLINE PAYMENT

for walk-in: Please proceed to City Treasurer Office Located at Consunji St. Brgy Sto Rosario, (Mon-Fri : 8:00AM-5:00PM) CityHall Building City of San Fernando

Assessment value is **₱ 10000.00**

Courier Service Fee: **₱ 120.00**

This application was approved on **Nov 6, 2019** (Joint Inspection Team)

This application was verified on **Nov 6, 2019** (BLPD)

Step 7

Releasing

The screenshot displays the 'Online Business Application' portal. At the top, there is a dark blue header with the application logo and the user name 'Hit, princeflord'. Below the header, a 'Business List' section contains a table with one entry. The table has columns for Type, Business Control No, Date of Application, Business/Trade Name, and Owner/Taxpayer Name. The entry shows a 'NEW' application for 'PRINCE COFFEE SHOP' on 'Nov 6, 2019', owned by 'RIVERA, PRINCE FLORD MILLORA'. The status is 'VERIFIED' and 'APPROVED'. Below the table, there are navigation links for 'Application Status', 'Application Details', 'Documents', and 'Messages'. Three green notification boxes are visible: 'Your Business Permit has been received by YSABEL MILLORA on Nov 6, 2019 - 9:29 AM', 'Thank you!, You have successfully paid P 10120.00 plus Bank Service Charge P 202.40 on null, @ Online Payment [DBP] with an Reference No.: 5dc21f2683b9c', and 'This application was approved on Nov 6, 2019 (Joint Inspection Team)'. A 'Showing 1 to 1 of 1 entries' indicator is present at the bottom right of the table area.

Type	Business Control No	Date of Application	Business/Trade Name	Owner/Taxpayer Name	App
NEW	2002-2019-0012	Nov 6, 2019	PRINCE COFFEE SHOP	RIVERA, PRINCE FLORD MILLORA	BLPD JIT (BLP) VERIFIED APPROVED

Showing 1 to 1 of 1 entries

Business name: PRINCE COFFEE SHOP

[Application Status](#) [Application Details](#) [Documents](#) [Messages](#)

Your Business Permit has been received by YSABEL MILLORA on Nov 6, 2019 - 9:29 AM

Thank you!, You have successfully paid P 10120.00 plus Bank Service Charge P 202.40 on null, @ Online Payment [DBP] with an Reference No.: 5dc21f2683b9c

This application was approved on Nov 6, 2019 (Joint Inspection Team)